



Department of Workforce Services
Utah Office of Child Care
Advisory Committee Meeting
1385 South State Street, Salt Lake City
10:00 a.m. – Noon
Room 123
January 14, 2004

Presiding: Erin Trenbeath-Murray, Vice Chair

Time	Agenda Item	Presenter
10:00 a.m. – 10:05 a.m. 1.	Welcome	Erin Trenbeath-Murray
10:05 a.m. – 10:10 a.m. 2.	Approval of Past Minutes <ul style="list-style-type: none">• December Full Meeting• December Sub-Committee Meetings• Discussion with Raylene	Erin Trenbeath-Murray
10:10 a.m. – 10:10 a.m. 3.	No Sub-Committee Meetings This Month	
10:10 a.m. – 10:25 a.m. 4.	Legislative Update.....	Lynette Rasmussen and Deb Wynkoop
10:25 a.m. – 10:50 a.m. 5.	Director's Report <ul style="list-style-type: none">• Budget Update• Care About Child Care Update• Annual Office of Child Care Community Council	Lynette Rasmussen
10:50 a.m. – 11:45 a.m. 6.	It's "Thyme" to Grow.....	Lynette Rasmussen
11:45 a.m. – 11:50 a.m. 7.	Old & New Business, Chair Comments	Erin Trenbeath-Murray
11:50 a.m. – 12:00 p.m. 8.	Public Comment	

ADJOURN

Attending (* denotes voting member):

*Richard Starley
Johnny Anderson
*Marian Hein
Karen Silver
*Bobbie Ikegami
*Annabel Sheinberg
*Donna Crapo
*Sheila Lewis
Diane Wilkinson
*Laura Oscarson-Wilde

*Pete Maiden
Dave Baldwin
Susyn Keel
Ann Stockham
*Erin Trenbeath-Murray
*Lynette Rasmussen
Shalome Orton
Christi Christian
Jessica Strout
Colleen Fitzgerald
*Carrie Stott

Excused:

Peter Corroon

ITEM 1 Welcome

Lynette introduced the newest member of the Office of Child Care. Susyn Keel has worked for the Department for thirty years and so brings with her a vast knowledge of policy and how it has evolved. With Ann, Dave, and now Susyn, the Office of Child Care has a Subsidy Team and can start being proactive in child care assistance issues.

Item 2 Approval of Past Minutes

MOTION made to approve full meeting minutes-Erin Trenbeath-Murray

FIRST – Richard Starley

SECOND- Karen Crompton

CARRIED

MOTION made to approve Sub-Committee meeting minutes- Erin Trenbeath-Murray

FIRST- Sheila Lewis

SECOND- Karen Crompton

CARRIED

MOTION made to approve the notes from Raylene's discussion with the addition of Richard Starely's name as the person who asked Raylene the question about DWS asking for lengthening of Public Assistance- Erin Trenbeath-Murray

FIRST- Richard Starley

SECOND- Sheila Lewis

CARRIED

ITEM 3 No Sub-Committee Reports This Month

ITEM 4 Legislative Update

The Department has requested 2.4 million dollars to help in the growth of public assistance needs. DWS would like to offer temporary funds to help someone get back on their feet. This would be funded through general fund dollars.

Child care is pending re-authorization. Last year, 12 million dollars was lost because the state chose not to make matching funds available. The state needs to put in 6.4 million dollars to draw down match. This year we would be losing 11.8 million if matching dollars aren't made available.

Child Care funds have been growing while other divisions are shrinking. Mostly this is because Scott Anderson is very good at managing our money. OCC has used TANF dollars in the past to supplement subsidy costs. Future child care costs are projected to grow more than there are TANF dollars available. 9.7 million more will be needed just to meet the increased work requirements. This will be a huge gap.

There may be opportunities for the Advisory Committee to speak in favor of the governor's budget. Lynette can advise the committee of hearing dates.

There has been a piece of legislation proposed that will affect The Department of Health and child care licensing rules.

This bill:

- amends the way in which the department (of health) calculates the minimum square footage required for a day care provider;
- limits the department's authority to impose playground equipment safety standards to the minimum standards imposed by the state, a municipality, or the public school district in which the facility is located;
- prohibits the department from imposing group size limitations at a daycare center as long as the center meets caregiver to child ratios imposed by the department; and
- requires the department to classify records concerning an unsubstantiated license complaint as a protected record under the Government Records Access and Management Act.

Johnny Anderson spoke for the bill-

To keep playgrounds up to changing standards by licensing is very expensive. It is hard to accept that a competing child care program at a school does not need to meet the same standards. As far as the square footage issue goes, it is important to count space under the cribs because infant care is so expensive, it doesn't make sense to make it more prohibitive by taking away that extra space. Fire safety codes and provider to child ratios would certainly be followed.

Members of the UPCCA went out to schools and took pictures, measured the cushioning and fall zones. It doesn't seem to them that schools are asked to meet the same standards.

Caroline Kueneman who is the school-age specialist in the Office of Child Care does site visits to out-of-school time programs. She says that in the last ten years she hasn't visited a program that doesn't have safe playgrounds. Many of them have been updated in recent years.

Some concerns of the Advisory Committee-

- The amount of time that children are in child care compared to the amount of time they may spend at an after-school program.
- Ages of children in child care are much younger than those at schools. A one-year old falls all the time compared to a 6-year old.
- Concerned that if the space under crib counts as square footage, there won't be much room on the floor for the baby to play and babies will spend all of their day playing in the crib.

The goal of the bill is to raise awareness that the playground issues are too expensive for providers to keep up. Providers need to be given a break. While standards are changing, providers should be given a chance to make changes gradually instead of being written up and having a deficiency in their file. Senator Hellewell is sponsoring this bill.

ITEM 5 Director's Report

Budget Update

The spreadsheet shows operating and quality budget only. Lynette just wanted to share with the committee where our budget stands currently.

Scott Anderson gave an overview of the child care program's budget:

- FFY 2003 Child Care Program Expenditures
 - 68%- Subsidy
 - 17%- Quality
 - 11%- Eligibility Determination
 - 4%- Administration (CCDF won't pay more than 5% towards admin costs)
 - 0%- Computer Systems
- FFY 2003 CC Program Sources of Funding
 - 76%- Child Care Development Fund
 - 13%- State General Funds
 - 11%- TANF
- FFY 2003 CC State Funding
 - 80%- Maintenance of Effort
 - 17%- Department of Health, Child Care Licensing
 - 3%- Division of Human Services / Office of Recovery Services
 - 0%- Utah Office of Education (did the Pre-K Standards)
- FFY 2003 CC Program – Quality Activities
 - 68%- Quality not in Earmarks (Professional Development, CCRR, QI Grants)
 - 18%- Expansion earmark
 - 12%- Infant and Toddler Earmark
 - 2%- School-Age Earmark

Annual Office of Child Care Community Council

This would replace the Advisory Committee's Annual Retreat. We would like the opportunity to educate other people. If anyone is interested in being on the planning committee for this, please let Lynette know.

We need the advisory committee's approval to move forward on this. Everyone seemed in agreement.

Care About Child Care Update

We are still in the discovery phase of this. Elyce has said that she can remain chairperson of this foundation. Currently, Lynette is the president and Erin is the Secretary/Treasurer. There are no other membership requirements at this time. There is an IRS form that Lynette has been working on with Peter Corroon's help. Lynette has been asking for a lot of legal counsel. She received some very good recommendations from a State Auditor that we will look at closely.

This foundation will also go after grants that can help to further the vision of the Office of Child Care.

The Care About Child Care Foundation will be the entity we recognize as receiving child care funds to draw down match.

ITEM 6 It's "Thyme" to Grow

The advisory Committee's current structure worked great in the past, but now the Office of Child Care's needs have changed. There is a gap and the Advisory Committee needs to change its structure.

Thyme to Grow Office of Child Care Advisory Committee Phase 2

Current

- ♦ Full Committee
- ♦ Executive Committee
- ♦ Data and Research Sub-Committee
- ♦ Program Planning Sub-Committee
- ♦ Public Awareness Sub-Committee
- ♦ Foundation Sub-Committee

Proposed Revision- All Sub-Committees would meet for a specific purpose, not just to meet.

- ♦ Full Committee
- ♦ Child Care Quality Sub-Committee
 - Open Enrollment
 - Advise OCC on all quality projects
 - Fulfill the role of previous Planning Committee
 - Meets on an as-needed basis at the request of the office
- ♦ Payment-to-Parents Sub-Committee- purpose not to re-write policy, but to discuss and share.
 - Open Enrollment
 - Dual purpose
 - To provide training for child care providers on child care subsidy
 - To gather feedback from child care providers on child care policy
 - Meets quarterly via video-conference
 - Needs to have parent representation
- ♦ Public Awareness Sub-Committee
 - Open Enrollment

- Legislative activities
- Other?
- Meets on an as-needed basis at the request of the office
- ♦ Care About Child Care Sub-Committee
 - Appointed
 - Liaison between the Advisory Committee and the Board of Directors
 - Advise the office on Care About Child Care projects as outlined in statute
 - Meets quarterly with the Board of Directors- Currently: Elyce Mouskondis, Erin Trenbeath-Murray, and Lynette Rasmussen
- ♦ Data & Research will no longer be a sub-committee, but will function like an ad hoc group and be available at the request of one of the sub-committees.

MOTION to adopt this new structure for the Advisory Committee with the existence of the Executive Committee, to include parent representation on the Assistance Sub-Committee, and to include that a Data and Research group is still a utilized group.

FIRST- Erin Trenbeath-Murray

SECOND- Annabel Sheinberg

CARRIED

ITEM 7 Old & New Business, Chair Comments

No comments

ITEM 8 Public Comment

Karen Silver

- Is putting together a booklet of stories from parents and employers. She has not received any stories from Northern Region. Please get those to her.
- At the child care licensing sub-committee, Deb shared info that they need more licensors. It will cost \$40,000 more per licensor and they need at least 3 more to keep up with caseload. If they somehow get \$120,000 it could maybe be used to draw down match.
- Karen thinks that the way the feed is on the Care About Child Care add on the radio, it sounds National, like there is a catch right before they talk about Utah statistics. Richard Starley suggested, for the next round of commercials, use the script, "Care About Child Care in Utah" to make it obvious it is local. The Advisory Committee would like information about how many people have called the hotline and how many hits there have been on the website. OCC will get this information for the next meeting.

Sheila Lewis

- In April, PFCCA is going to the Capitol for Provider Appreciation Day. They are creating a collage and she would like pictures to use. Please send them to Sheila by Feb 14 at Sheila@pfcca.org

Adjourn